

Muggleswick Parish Council

MUGGLESWICK PARISH COUNCIL

c/o Chairman- Mike Seeley,
Priory Farm, Muggleswick, Co.Durham DH8 9DW

mikeseeley@btconnect.com

M: 07867 548306

MINUTES OF THE ANNUAL MEETING –

Held on 17th June 2015 at 7.30pm in Muggleswick Village Hall

Councillors Present:- M. Seeley, H. Barass, G. Bean, B. Phillips. B. Storey, S. Silk

1. **MINUTES**: The Minutes of the Annual Meeting held on June 16th 2014 were approved & signed

2. **ELECTION OF OFFICERS**

2.1 As the Council has no Parish Clerk at present & is having difficulty filling that role then The Vice Chair took the Chair & asked for nominations for Chairman:-

Nominations:- M. SEELEY

Proposed by:- B. Storey

Seconded by:- G. Bean

As there were no other Nominations then M.Seeley was elected unopposed as Chairman.

2.2 The Elected Chairman then took the Chair & asked for nominations for Vice Chair

Nominations:- H.BARRASS

Proposed by:- G. Bean

Seconded by:- B. Storey

As there were no other Nominations then H. Barrass was elected unopposed as Vice Chair.

2.3 **Parish Clerk (Vacancy).** As this Vacancy remains unfilled then was thus agreed unanimously by the Council that an “unpaid position” of Temporary Clerk / Secretary/ Treasurer /Responsible Financial Officer (RFO) should be created for the coming year. M Seeley agreed again to take on this role & this resolution was passed unanimously by the Council.

3. Draft Financial Statement

A draft Financial Statement was presented by M. Seeley to the Council. This has yet to be Audited Internally by L. Bean but will be done so shortly. It will then be sent to the Auditors (BDO) with the completed Annual Return.

4. **Fidelity Guarantee** :-The Fidelity Guarantee has been cancelled at a Council Meeting held on 26th September 2011.

5. **Any Other Business.** – The following matters were raised and discussed :-

- 5.1 M. Seeley confirmed that the Annual Insurance Premium had been paid by cheque to Zurich Insurance and this year was £975.31
- 5.2 Payment of £400.00 had been received for the hire of the Village Hall for the UK Parliamentary Elections that took place on 7th May 2015
- 5.3 A contribution to MCPA was agreed for the upkeep of the Village Hall for £200.00
- 5.4 Northern Power Grid have confirmed & agreed to undertake the remedial works to the Church path following the trenching of the power cable.
- 5.5 The Ashes of the RITSONS from Canada will be marked with a small ceremony at the Church on July 9th 2015 & M. Seeley was asked if he would cut the grass in that area.

As there was no further business to discuss the Annual Meeting was closed.

Signed

Michael Seeley
Chair & Acting Clerk

Helen Barrass
Vice Chair